

A meeting of the **OVERVIEW AND SCRUTINY PANEL (PERFORMANCE AND GROWTH)** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **WEDNESDAY, 4TH MARCH 2020** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 10)

To approve as a correct record the Minutes of the Overview and Scrutiny Panel (Performance and Growth) meeting held on 5th February 2020.

Contact Officer: A Green 01480 388008

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

3. NOTICE OF KEY EXECUTIVE DECISIONS (Pages 11 - 18)

A copy of the current Notice of Key Executive Decisions is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

Contact Officer: H Peacey 01480 388007

4. FUTURE HIGH STREETS FUND DRAFT BUSINESS PLAN (Pages 19 - 56)

The Panel are to receive the Future High Streets Fund Draft Business Plan.

Contact Officer: C Kerr 01480 388430

5. SHARED SERVICES BUSINESS PLANS 2020/21 (Pages 57 - 62)

The Shared Services Business Plans 2020/21 are to be presented to the Panel.

Contact Officer: O Morley 01480 388103

(a) APPENDIX 1 - LEGAL SHARED SERVICE BUSINESS PLAN 2020/21 (Pages 63 - 78)

Members are to receive the Legal Shared Service Business Plan 2020/21.

Contact Officer: T Lewis 01223 457401

- (b) APPENDIX 2 - ICT SHARED SERVICE BUSINESS PLAN 2020/21** (Pages 79 - 152)

Members are to receive the ICT Shared Service Business Plan 2020/21.

Contact Officer: S Smith 01480 388055

- (c) EXCLUSION OF PRESS AND PUBLIC**

To resolve:

that the press and public be excluded from the meeting because the business to be transacted contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

- (d) APPENDIX 3 - BUILDING CONTROL SHARED SERVICE BUSINESS PLAN 2020/21** (Pages 153 - 184)

Members are to receive the Building Control Shared Service Business Plan 2020/21.

Contact Officer: H Jones 03007 729622

- (e) RE-ADMITTANCE OF PRESS AND PUBLIC**

To resolve:

that the press and public be re-admitted to the meeting.

- 6. OVERVIEW AND SCRUTINY WORK PROGRAMME** (Pages 185 - 194)

The Panel are to receive the Overview and Scrutiny Work Programme.

Contact Officer: A Green 01480 388008

25th day of February 2020



Head of Paid Service

Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

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Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Mr Adam Green, Democratic Services Officer (Scrutiny), Tel No. 01480 388008/e-mail Adam.Green@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.